

LYCOMING COUNTY FAIR ASSOCIATION

P.O. Box 116 · 1 East Park Street

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FAIR DATES: July 11 – 21, 2018

ALL CONCESSIONAIRES AND EXHIBITORS MUST ABIDE BY THESE RULES AND REGULATIONS.

1. **ALL CONCESSION RENTALS MUST BE PAID AT THE FAIR OFFICE NO LATER THAN MONDAY, JULY 16, 2018. (After July 16, 2018, an additional 10% will apply).**
2. We will be billing Wednesday July 11, 2018 as “Dinner and Horse Racing”, gates will open at 4:00 p.m. with free admission. Concessions are welcome to be open, but not required to be open.
3. All Concessionaires and Exhibitors shall have their exhibit in order by 12:00 NOON, Thursday, July 12, 2018 and gates shall open at 4:00 p.m. Space reservations will only be held until 12:00 NOON unless the Concession Agent has granted permission for late arrival.
4. All Concessionaires and Exhibitors shall be open on all remaining days of the fair from 12:00 NOON to 10:00 p.m.
5. Concessionaires and Exhibitors shall not start to break down their exhibit earlier than 11:00 p.m. (Commercial Building Exhibitors 10:00 p.m.) on Saturday, July 22, 2018 or they **SHALL NOT** receive a 2019 space request application.
6. No additional food or merchandise may be sold other than specified on the application unless approved by the concession agent.
7. **PARKING AND PERMITS.**
 - A. Special parking permits shall be granted to each concessionaire and exhibitor permitting a vehicle to park in an assigned area. **PERMIT MUST BE DISPLAYED ON THE VEHICLE OR VEHICLE WILL BE TOWED AT OWNER’S EXPENSE**
 - B. All vehicles must be parked in space designated by the concession agent. **IMPROPERLY PARKED VEHICLES WILL BE TOWED AWAY.** The Lycoming County Fair Association will not be liable under any circumstances for injury to persons or property of the owner or occupants of any vehicles or for any property damage or loss of any nature.
 - C. Under no circumstances will vehicles be occupied overnight. Campers and vans must be parked in designated camping areas.
 - D. All camping concessionaire and exhibitor vehicles must enter gate 7 from the Fifth Street parking lot entrance.
 - E. Gate 1 is for carnival employees only.
8. Concessionaires and Exhibitors shall be permitted to have vehicles on the fairgrounds proper to remove or replace anything from their locations from midnight until 10:00 a.m., after which time all vehicles must be in their assigned parking area.

9. Any trailer or unit occupied for sleeping quarters will be charged \$25.00 per day. Any type of unit using electrical hookup prior to and during the fair will be charged accordingly. Payment for the duration must be paid on the day of arrival at the fair office.

10. Golf carts **SHALL NOT** be permitted on the grounds during operating hours, except those owned by the Lycoming County Fair Association.

11. Solicitations outside the rented space or in the aisles or roadways **SHALL NOT** be permitted.

12. The Lycoming County Fair Association reserves the right to remove any literature or articles that are for sale or display which they feel is not keeping within the best interest of the Fair and/or its patrons. This includes literature or articles that are considered by Fair management to be in poor taste or offensive to the public.

13. Sound systems may be used provided they are kept at a low volume and do not disturb your neighbors or anyone else on the grounds. If **ANY** complaints are received, it shall be necessary to eliminate the sound system at the sole discretion of the concession agent.

14. No sub-letting or contract assignment shall be permitted without the full consent and approval of the Concession Agent.

15. Rented space must be returned to the same condition as it was found prior to the fair.

16. It is imperative that your representatives be neat, clean and well groomed. The impressions our patrons receive by the appearance of your employees has a direct reflection on the image of the Lycoming County Fair.

17. All food vendors must have fully charged fire extinguishers on location.

18. A Hughesville Borough Health License fee will be collected by a PA Department of Agriculture official at the start of the fair.

19. All vendors must provide their Pennsylvania Sales Tax number.

20. After midnight, camping vendors must remain in their designated camping areas.

21. No profanity or abusive language is permitted on the fairgrounds.

22. **NO ALCOHOLIC BEVERAGES OR ILLEGAL SUBSTANCES ARE PERMITTED ON THE FAIRGROUNDS.**

23. VIOLATION OF THESE RULES SHALL BE GROUNDS FOR REMOVAL FROM THE FAIRGROUNDS WITH NO REFUND OF RENT.

**PLEASE FILL OUT LABELED RESERVATION FORM AND RETURN
WITH DEPOSIT NO LATER THAN APRIL 16, 2018**